

		Diocesan Sends	Client Approves	Notes
	Agreement Deadline		Wednesday, September 25	Approving, signing, and returning agreement by this date will allow Diocesan to begin design on dates below.
Content		1 week		
	Content Strategy Begins	Monday, October 7	Wednesday, October 2	Diocesan goes over current content, sitemap(s), content strategy & other project questions. Current sitemap is sent to client for revision.
		1 week		
	Current Sitemap Edited	Monday, October 14	Monday, October 21	Diocesan goes over edited, current sitemap to create a the final sitemap for migration and menu use.
		2 weeks		
	Official Sitemap	Monday, October 28	Monday, November 4	
Build		2 weeks		
	Development Begins	Monday, November 11		
		3 week		
	Content Migration	Monday, December 2		Date for content to be moved by Diocesan.
		2 weeks		
	Development Link Sent	Monday, December 23		
		4 weeks after development begins		
Logo Design	Logo Discussion	Monday, December 9	Monday, December 16	Diocesan meets with client to go over logo ideas and goals.
		1 week		
	Initial Logo Design	Monday, December 16	Monday, December 30	
		1 week		
	Logo Design	Monday, December 23	Monday, January 6	
		2 weeks		
	Final Logo Approval	Monday, January 6	Monday, January 13	Any other changes to the logo may result in additional time being added to development, thus pushing the launch date noted below.
		1 week after Development Link Sent		
Training	Training Period Begins	Monday, December 30	Monday, December 30	Once the development link is sent, we can begin schedule training(s). After initial training, client may begin moving content and editing. Client will be in charge of updating posts from that point forward.
		2 weeks		
	Site Complete/Launch Date Set	Monday, January 13		Date contingent on client having all content complete by then.
		1 week		
Launch	Official Launch	Monday, January 20	Monday, January 20	Launch date is contingent on number of changes requested in development and time client needs to complete content. Minimum of 2 weeks between first training session and official launch.

\* All dates are simply an example of Diocesan's average timeline based on previous projects and is not legally binding. Dates may change at any time depending on the number of changes made by the client, timely response from the client, and if the project scope changes.

Additionally, logo design will occur independant from new website build. If logo design takes longer than anticipated, once official logo approval is given, the new logo will be added to the new website.