

5/16/18

Patty Kwapniewski

Administrative Assistant
St. John Neumann Catholic Community | Reston, VA
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New Website Development for St. John Neumann Catholic Community: **www.saintjn.org**

Total Estimate

New Website Design and Development (65-70 hrs)	\$4550-4900
Website Credit (Bulletin Discount; 50%)	- \$2275-2450
Total Due (one-time cost)	\$2275-2450
Domain Name	+ \$0 per year
Hosting (\$25 per month)	+ \$300 per year

Project Agreement

I hereby authorize **Diocesan** (Diocesan Publications) to begin work on the above proposed project for the **Client** (St. John Neumann Catholic Community in Reston, VA). I understand that this proposal represents the estimated time to perform the items listed and **any changes to the scope of the project may change the projected cost**. Hosting of the new website (including all databases) are to be transferred to Diocesan and billed on an annual basis. The content of the **new** website is the property of the Client. Hosting begins upon launch (when the site goes live) and auto-renews every 12 months afterwards, at the contract rate, unless Diocesan or the Client notifies the other party in writing prior to the renewal date. Responsibility and billing of the Website Domain (Domain Name Registrar) and associated Email Accounts are stated below. If the Client halts development prior to completion and/or billing of the web-related services, work completed to the point of cancellation will be invoiced at the hourly rate and estimate agreed to above.

Please sign and return to Diocesan, attn: **Kevin Ferguson**.

- Email: **webdepartment@diocesan.com**
- Fax: **(616) 878-4835**
- Office: **(877) 923-0777**

Management and Responsibility

Authorized Signature

(Rev.) Joseph T. Brennan, OSFS

Title Pastor Date 6/28/18

Domain Name ☒ Client ☐ Diocesan

Hosting ☐ Client ☒ Diocesan

Email (Staff) ☒ Client ☐ Diocesan

Email (Other) ☒ Client ☐ Diocesan