

DIOCESAN

Catholic Life Every Day

1/30/18

Jenny Mielka

Family Service Representative / Site Coordinator

St. John Catholic Cemetery

(517) 783-1728

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New Website Development for St. John Catholic Cemetery: www.jacksoncemetary.org

Total Estimate

New Website Design, Logo and Development (55 hrs)	\$3,850
Website Credit (remaining bulletin allowance from Parish)	-\$1,650
Total Due (one-time cost)	\$2,200
Domain Name	+ \$0 per year
Hosting (\$25 per month)	+ \$300 per year

Project Agreement

I hereby authorize **Diocesan** (Diocesan Publications) to begin work on the above proposed project for the **client** (St. John Catholic Cemetery). I understand that this proposal represents the estimated time to perform the items listed and **any changes to the scope of the project may change the projected cost**. Hosting of the new website (including all databases) are to be transferred to Diocesan and billed on an annual basis. The content of the new website is the property of the client. Hosting begins upon launch (when the site goes live) and auto-renews every 12 months afterwards, at the contract rate, unless Diocesan or the client notifies the other party in writing at least 60 days prior to the renewal date. Responsibility and billing of the Website Domain (Domain Name Registrar) and associated Email Accounts are stated below.

Please sign and return to Diocesan, attn: **Kevin Ferguson**.

- Email: webdepartment@diocesan.com
- Fax: (616) 878-4835
- Office: (877) 923-0777

Authorized Signature



Title

Family Service Rep / Site Coordinator

Date

2/1/18

Domain Name ☐ Client ☒ Diocesan

Email (Staff) ☒ Client ☐ Diocesan

Email (Other) ☒ Client ☐ Diocesan