

7/11/18

## Amy Lesko

Webmaster

St. Ignatius Loyola Parish | Cincinnati, OH

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## New Website Development for St. Ignatius Loyola Parish and School **www.sainti.org**

### Total Estimate

New Website Design, Development and Online Shop (120-130 hrs) . . . . .	\$8400-9100
Email Development (0 hrs) . . . . .	No Charge
Website Credit (Bulletin Discount) . . . . .	-\$4000
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Total Due (one-time cost) . . . . .	\$4400-5100
Domain Name . . . . .	+ \$0 per year
Hosting <small>Subject to change without notice</small> . . . . .	+ \$300 per year

### Project Agreement

I hereby authorize **Diocesan** (Diocesan Publications) to begin work on the above proposed project for the **Client** (St. Ignatius Loyola Parish and School in Cincinnati, OH). I understand that this proposal represents the estimated time to perform the items listed and **any changes to the scope of the project may change the projected cost**. Hosting of the new website (including all databases) are to be transferred to Diocesan and billed on an annual basis. The content of the **new** website is the property of the Client. Hosting begins upon launch (when the site goes live) and auto-renews every 12 months afterwards unless the Client notifies Diocesan in writing at least 60 days prior to the renewal date. Responsibility and billing of the Website Domain (Domain Name Registrar), Hosting, and associated Email Accounts are stated below. If the Client halts development prior to completion and/or billing of the web-related services, work completed to the point of cancellation will be invoiced at the hourly rate and estimate agreed to above. **Signed approval of this agreement must be received by 8/14/18 in order to meet the preferred launch date of 12/17/18.**

Please sign and return to Diocesan, attn: **Kevin Ferguson**.

- Email: **webdepartment@diocesan.com**
- Fax: **(616) 878-4835**
- Office: **(877) 923-0777**

#### Management and Responsibility

Domain Name ☒ Client ☐ Diocesan

Hosting ☐ Client ☒ Diocesan

Email (Staff) ☒ Client ☐ Diocesan

Email (Other) ☒ Client ☐ Diocesan

Authorized Signature

**Amy Lesko**

Title **St. Ignatius Webmaster** Date **8.9.18**