

5/4/18

**Violet LaVille**

Communications Manager  
 Saint Elizabeth Ann Seton Catholic Church | Lake Ridge, VA  
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 violet.laville@seas1.org

New Website Development for Saint Elizabeth Ann Seton Catholic Church  
**www.setonlakeridge.org**

**Total Estimate**

<b>New Website Design and Development</b> (70-75 hrs) .....	\$4900-5250
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<b>Total Due</b> (one-time cost) .....	<b>\$4900-5250</b>
Domain Names (\$20 ea, x2) .....	+ \$40 per year
Hosting (\$25 per month) .....	+ \$300 per year

**Project Agreement**

I hereby authorize **Diocesan** (Diocesan Publications) to begin work on the above proposed project for the **Client** (Saint Elizabeth Ann Seton Catholic Church in Lake Ridge, VA). I understand that this proposal represents the estimated time to perform the items listed and **any changes to the scope of the project may change the projected cost**. Hosting of the new website (including all databases) are to be transferred to Diocesan and billed on an annual basis. The content of the new website is the property of the Client. Hosting begins upon launch (when the site goes live) and auto-renews every 12 months afterwards, at the contract rate, unless Diocesan or the Client notifies the other party in writing prior to the renewal date. Responsibility and billing of the Website Domain (Domain Name Registrar) and associated Email Accounts are stated below. If the Client halts development prior to completion and/or billing of the web-related services, work completed to the point of cancellation will be invoiced at the hourly rate and estimate agreed to above.

Please sign and return to Diocesan, attn: **Kevin Ferguson**.

- Email: **webdepartment@diocesan.com**
- Fax: **(616) 878-4835**
- Office: **(877) 923-0777**

**Management and Responsibility**

Authorized Signature



Title PASTOR Date 5/5/18

Domain Name  Client  Diocesan

Email (Staff)  Client  Diocesan

Email (Other)  Client  Diocesan