

5/3/18

5/14/18 (updated)

Judy Bokorney

Communications Manager

Catholic Charities, Diocese of Venice, Inc. | Venice, FL

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New Website Development for Catholic Charities, Diocese of Venice, Inc. www.catholiccharitiesdov.org

Total Estimate

New Website Design, Development and Email (110-115 hrs) \$7700-8050

Total Due (one-time cost) **\$7700-8050**

Domain Name + \$0 per year

Hosting (\$25 per month) + \$300 per year

Project Agreement

I hereby authorize **Diocesan** (Diocesan Publications) to begin work on the above proposed project for the **Client** (Catholic Charities, Diocese of Venice, Inc. in Venice, FL). I understand that this proposal represents the estimated time to perform the items listed and **any changes to the scope of the project may change the projected cost**. Hosting of the new website (including all databases) are to be transferred to Diocesan and billed on an annual basis. The content of the new website is the property of the Client. Hosting begins upon launch (when the site goes live) and auto-renews every 12 months afterwards, at the contract rate, unless Diocesan or the Client notifies the other party in writing prior to the renewal date. Responsibility and billing of the Website Domain (Domain Name Registrar) and associated Email Accounts are stated below. If the Client halts development prior to completion and/or billing of the web-related services, work completed to the point of cancellation will be invoiced at the hourly rate and estimate agreed to above.

Please sign and return to Diocesan, attn: **Kevin Ferguson**.

- Email: webdepartment@diocesan.com
- Fax: (616) 878-4835
- Office: (877) 923-0777

Management and Responsibility


Domain Name ☐ Client ☒ Diocesan

Hosting ☐ Client ☒ Diocesan

Email (Staff) ☐ Client ☒ Diocesan

Email (Other) ☐ Client ☒ Diocesan

Authorized Signature


Title Coo Date 5/18/18