

DIOCESAN

Catholic Life Every Day

1/29/19

Annie Martinez-Matta

Facilitator and Office Manager

St. Bernard Catholic Church | Sunrise, FL

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New Website Development for St. Bernard Catholic Church **www.stbernardsunrise.org**

Total Estimate

New Website Design, Logo, Content Migration, and Site Development (70-75 hrs) \$4900-5250

Email Development (5 hrs) \$350

Other —

Total Due (one-time cost) \$5250-5600

Domain Name + \$0 per year

Hosting Subject to change without notice + \$300 per year

Project Agreement

I hereby authorize **Diocesan** (Diocesan Publications) to begin work on the above proposed project for the **Client** (St. Bernard Catholic Church in Sunrise, FL). I understand that this proposal represents the estimated time to perform the items listed and **any changes to the scope of the project may change the projected cost**. Hosting of the new website (including all databases) are to be transferred to Diocesan and billed on an annual basis. The content of the new website is the property of the Client. Hosting begins upon launch (when the site goes live) and auto-renews every 12 months afterwards unless the Client notifies Diocesan in writing at least 60 days prior to the renewal date. Responsibility and billing of the Website Domain (Domain Name Registrar), Hosting, and associated Email Accounts are stated below. If the Client halts development prior to completion and/or billing of the web-related services, work completed to the point of cancellation will be invoiced at the hourly rate and estimate agreed to above. **Estimate valid 30 days from date of this proposal.**

Please sign and return to Diocesan, attn: **Kevin Ferguson**.

- Email: **webdepartment@diocesan.com**
- Fax: **(616) 878-4835**
- Office: **(877) 923-0777**

Management and Responsibility

Domain Name ☐ Client ☒ Diocesan

Hosting ☐ Client ☒ Diocesan

Email (Staff) ☐ Client ☒ Diocesan

Email (Other) ☐ Client ☒ Diocesan

Authorized Signature

Fr. Carlos E. Vega

Title

Pastor

Date

1/30/19